

Declaration of consent
for electronic invoices via e-mail in PDF format for the following invoice recipients:

DWK Drahtwerk Köln GmbH, Köln

Your supplier number:

Your contact person:

Your phone number:

Your sender e-mail address for electronic invoices:

.....

Send your electronic invoices to the following recipient email address:

shs-bil.rechnungseingang@dillinger.biz

In order to ensure a safe and timely process, we would like to note the following points:

- Only electronic invoices in PDF format will be accepted from the sender email address given above.
- Invoices / credits may only be sent to the recipient email account specified above.
- In the text of your email, no invoice-relevant data may be used.
- Only one invoice / credit note may be included per email and only one invoice / credit per PDF.
- The invoice may not be sent additionally by post.
- Additional attachments to an invoice may need to be attached as a separate PDF in the email.
To distinguish them, it is mandatory to start with 'attachment' in the file name.
- To ensure authenticity and avoid fraud, the use of procedures such as
SPF (Sender Policy Framework), DKIM (Domain Keys Identified Mail) or DMARC are recommended.

We hereby confirm the above points for sending electronic invoices.

.....
Name of the person authorized to sign

.....
Date, place, signature and company stamp

Special notes:

This declaration of consent can be terminated at any time with immediate effect from both sides. The biller assures the invoice recipient, at any time to be able to provide invoices sent by electronic means within the statutory retention period at the request of the bill recipient by post.

**Please respond directly to:
rechnungswesen@dwk-koeln.de**